

**SUBSIDIARY LEGISLATION**

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THE EXECUTIVE AGENCIES ACT  
CAP. 245

**ORDER**

*Made under section 3*

THE EXECUTIVE AGENCIES (THE DAR RAPID TRANSIT AGENCY)  
(ESTABLISHMENT) ORDER, 2007

1. This Order may be cited as the Executive Agencies (Dar Rapid Transit Agency) (Establishment) Order, 2007 and shall come into force on the date of publication. Citation
2. There is established the Dar Rapid Transit Agency to be known by acronym DART to take over the day to day Management of Bus Rapid Transit Project. Establishment of the Agency
3. The vision, missions, objectives, functions, powers, authority, management, performance standards and other matters relating to the Dar Rapid Transit shall be as specified in the Schedule to this Order. Vision, Mission, Objective etc.

*Executive Agencies (The Dar Rapid Transit Agency (Establishment))*

G.N. No. 120 (contd.)

SCHEDULE

MINISTERIAL FOREWORD

I am pleased to establish the Dar Rapid Transit Agency (DART) as an Executive Agency under the Prime Minister's Office, Regional Administration and Local Government. The Agency has been formed as part of implementation of the Cabinet Paper No. 31/2006 Resolution No. 3.3.

DART is established as an Executive Agency that effectively plans, coordinates and facilitates the provision of urban transport facilities and services and ensures improved traffic management in Dar es Salaam.

This document sets out the framework within which DART will operate and forms part of a formal agreement between the Agency and the Prime Minister's Office: Regional Administration and Local Government.

I would like to take this opportunity to thank officials from the President's Office - Public Service Management for their facilitation role in the formation of DART Agency and commend the DART - Agency Implementation Team (AIT) for tireless efforts in making preparations necessary for the launching of the Agency in record time.

As the Minister of State, Prime Minister's Office: Regional Administration and Local Government, I am confident that the Chief Executive and the entire staff of DART Agency will meet the challenges that lie ahead and I wish them every success in this challenging task.

MIZENGO K. PINDA,  
*Minister of State, Prime Minister's Office  
Regional Administration and Local Government*

*Executive Agencies (The Dar Rapid Transit Agency (Establishment))*

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### 1.0 INTRODUCTION

The Government of Tanzania made a decision to establish Dar Rapid Transit (DART) Agency in an attempt to improve effectiveness in addressing the transport constraints/challenges faced by the Dar es Salaam City. Public transport in Dar es Salaam City dates back to 1949 when a private British company known as Dar es Salaam Motor Transport Company (DMT) started offering public transport services. Following the Arusha Declaration, DMT was nationalized in 1967, and was transformed into a national monopolistic parastatal organization - Shirika la Usafiri Dar es Salaam (UDA). However, UDA managed to meet only 60% of the public transport demand in the city, leading to long queues at the bus stops causing inconvenience to the passengers.

Following the failure of UDA to provide public transport, the Government, in 1983, allowed private sector to enter into the public transport industry alongside UDA. However, the private sector deployed vehicles most of which were not suitable for passenger transport. Some of them were trucks converted to passenger vehicles.

From 1997, the Government ceased to control the fares except for students and left for the market to dictate the fare structure. However, public transport service in the city continued to be quite inadequate.

Prior to the conceptualization of the Bus Rapid Transit (BRT) Concept branded as DART, the commuter bus services is mainly offered along the corridors of the City's arterial roads serving only a very small percentage of the population. The vast areas of the City mainly characterised by poor road systems remained without reliable services. Also, public transport service in Dar es Salaam is provided by using old, dilapidated and smoke producing buses mainly mini-buses. This has contributed significantly to air pollution in Dar es Salaam.

In promoting environmental friendly transportation system, UNEP in 2002 under Global Environmental Facility (GEF) pledged to support part of the planning process of DART project in the same way as some cities in Asia were being assisted. The Dar es Salaam City Council was then requested to prepare a concept paper on the viability of establishing such a bus service. The offer was sent to 10 African cities and Dar es Salaam was picked to be a demonstration city.

The Dar es Salaam City Council in collaboration with Institute of Transport and Development Policy (ITDP) and Urban Authorities Support Unit (UASU) - Prime Minister's Office - Regional Administration and Local Government (PMO -RALG) prepared the project proposal on conceptualization of the DART Project. In July 2002, the proposal to establish the Bus Rapid Transit Project in Dar es Salaam was endorsed by Global Environmental Facility (GEF) National Focal Point. This was followed by establishment of a Multistakeholder Working Group to advice on addressing transport challenges in the City.

The project was endorsed by Dar es Salaam City Council to be integrated in the transportation system of Dar es Salaam in April 2003. Establishment of a Technical Team and Steering Committee to guide the DART Project implementation was also endorsed.

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However, it was agreed in order to understand the scope of the project, the delegation from Dar es Salaam should visit Bogota. The study tour to Bogota was made in February 2003.

In 2004, the Dar es Salaam City Council, World Bank Country Office representatives and a representative from the Institute of Transport and Development Policy met to discuss the future of Dar es Salaam Public Transport with special emphasis on DART. The Parties agreed to establish Project Management Unit (PMU) and the Terms of Reference were prepared by the Consultant from the World Bank.

The Dar es Salaam City Council with the support of the World Bank started procurement process for Conceptual Plan and Detail Designs for Phase I of the project. LOGIT Engenharia Consultiva Ltda of Brazil in association with Inter-Consult of Tanzania won the bid and was awarded the Contract to plan the DART System. The contract was signed on March 31st 2005. The Consultant finalized the conceptual plan in October, 2005 indicating that the project will be implemented in 6 phases.

Based on the findings of the Consultants on interim costs and institutional arrangement a cabinet paper for implementation of DART was prepared by PMO-RALG requesting endorsement of implementation of the project, establishment of the DART Agency and Government financing part of the costs which was endorsed on July 6<sup>th</sup> 2006.

Following the Cabinet approval, the Permanent Secretary - Prime Minister's Office-Regional Administration and Local Government (PMO-RALG) under powers conferred by The Executive Agencies Act (1997) appointed the Agency Implementation Team (AIT) as per guidance given by the President's Office Public Service Management (PO-PSM).

This document describes the framework within which the DART Agency will operate as an Executive Agency.

### 2.0 STATUS, GOVERNANCE AND ORGANIZATIONAL STRUCTURE

#### 2.1 Status

With effect from effective date of the Order establishing DART Agency as an Executive Agency under the Prime Minister's Office, Regional Administration and Local Government in accordance with the Executive Agencies Act No.30 of 1997 and its Amendments. DART Agency takes over all functions of the Project Management Unit (PMU) which was under the Dar es Salaam City Council.

The DART Agency has been established to achieve the following objectives:

- (i) Establish and operate the Bus Rapid Transit (BRT) system for Dar es Salaam;
- (ii) Ensure orderly flow of traffic on urban streets and roads; and
- (iii) Ensure the effective management of the Agency.

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(iii) Ensure the effective management of the Agency.

### 2.2 Governance

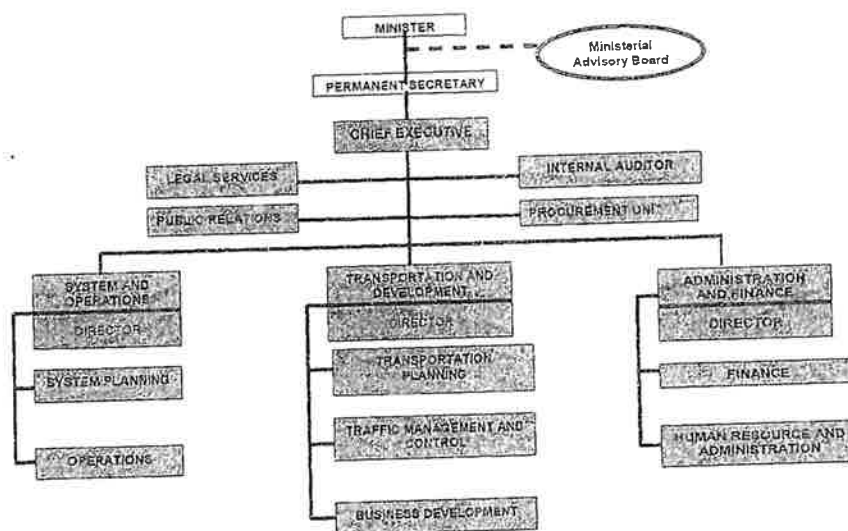
The Minister of State, Prime Minister's Office Regional Administration and Local Government shall appoint the Chief Executive to manage DART Agency for a term not exceeding five years or as may be specified in the instrument of appointment. The Chief Executive shall directly be answerable to the Permanent Secretary of the Prime Minister's Office - Regional Administration and Local Government who will be responsible for policy and strategic management of DART Agency.

The Permanent Secretary shall oversee the interests of the Ministry and the government in general. There shall be a Ministerial Advisory Board (MAB) that shall advise the Minister on the performance of DART Agency.

### 2.3 Organisational Structure

At the time of launch, the Chief Executive will be assisted by three (3) Directors and four (4) Head of Units who will be supported by Managers. The Chief Executive, the Directors and Head of Units will constitute the Management Team of the Agency. The number and responsibilities of Directors and Managers may be reviewed periodically according to the business needs of the Agency. DART Agency Organisational Structure is shown in Figure below.

#### DART ORGANIZATION STRUCTURE



## Executive Agencies (The Dar Rapid Transit Agency (Establishment))

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### 3.0 AIM, VISION, MISSION KEY RESULT AREAS, GOALS AND OBJECTIVES

#### 3.1 Aim

The DART Agency aims at effectively planning, coordinating and facilitating the provision of urban transport facilities and services and ensuring improved traffic management in Dar es Salaam.

#### 3.2 Vision

To have a modern public transport system at reasonable cost to the users and yet profitable to the operators using a high quality capacity buses which meet international standards, environmentally friendly, operating on exclusive lanes, at less traveling time.

#### 3.3 Mission

To provide quality, accessible and affordable mass transport system and improve urban mobility for the residents of Dar es Salaam which will subsequently:

- (i) enable poverty reduction;
- (ii) improve living standard; and
- (iii) lead to sustainable economic growth and act as a pioneer of private and public investment partnership in the transport sector in the City.

#### 3.4 Key Result Areas

The DART Agency will work on the following three Key Result Areas (KRAs):

- (i) Bus Rapid Transit (BRT) in Dar es Salaam;
- (ii) smooth mobility on urban streets and roads; and
- (iii) effective management of DART Agency.

#### 3.5 Goals

The following three goals have been developed to address the three KRAs:

One: Bus Rapid Transit in Dar es Salaam

- (i) To pioneer BRT system in Africa with 20.85 km road corridor system operational by 30<sup>th</sup> March 2009.
- (ii) High quality, technically well managed public bus services by March 2010.
- (iii) Detailed design of the whole DART system approved by 2011.

Two: Smooth mobility on urban streets and roads

- (i) Provide 120 km walkways and bikeways for non-motorized transport users by 2009.
- (ii) Improved traffic circulation of 27 intersections by 2008.



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- (iii) Public transport systems coordinated to facilitate orderly traffic flow by 2010.

Three: Effective Management of DART Agency.

- (i) A well performing and effective management by 2008.
- (ii) Establish commercially viable operation.

3.6 *Objectives*

- 1: To pioneer BRT system in Africa with 20.85 km road corridor system by 30 March 2009.

*Objectives:*

- (i) Have concessionaires (fare collector; fund manager; and 2 bus operators) in place by March 2008.
- (ii) Have the DART system Phase 1 infrastructure developed by February 2009.

- 2: High quality, technically well managed public bus services by March 2010.

*Objectives:*

- (i) The detailed design of Phase 2 completed by 2009.
- (ii) The detailed design of the total system achieved by 2011.

- 3: Detailed design of the whole DART system approved by 2011.

*Objectives:*

- (i) Well defined service standards and mechanism for quality assurance to be followed by service providers set by March 2009.
- (ii) Effective maintenance mechanism for DART infrastructure facilities established by December 2008.

- 4: Provide 120 km walkways and bikeways for non-motorized transport users by 2009.

*Objective:*

- (i) Construction of Walkways and bikeways for non-motorized transport (NMT) users along side DART corridors commissioned by 2009.

- 5: Improved traffic circulation of 27 intersections by 2008

*Objective:*

- (i) Intersections redesigned and rebuilt to eliminate traffic congestion by 2008.

- 6: Public Transport systems coordinated to facilitate orderly traffic flow by 2010.

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*Objective:*

- (i) Coordinate the development of transportation linkage plan by 2010.

7: A well performing and effective management by 2008.

*Objective:*

- (i) Effective management system established by 2008.

8: Establish commercially viable operations.

*Objective:*

- (i) Effective commercial operations to ensure financial sustainability of the DART system established by 2008.

3.7 *Performance criteria*

The Ministerial Advisory Board will regularly assess the performance of the DART Agency based on the Strategic Plan prepared by the Agency. Assessments will be based on regular performance reports submitted to the Minister and in that regard; particular attention will be paid to the following areas:

3.7.1 *Quality of Service*

*Performance indicators:*

- Increased commuter/customer satisfaction.
- Percentage of commuters arriving on time, per schedule.
- Reduced jamming of buses at stations.
- Maintenance of structures, machinery and buses followed (this will be measured quantifiably).
- Clean stations/terminals environment.
- DART passenger records corresponds to daily fare collection.
- Percentage increase in the number of commuters.
- Reduced number of registered complaints.

3.7.2 *Operational Efficiency*

*Performance indicators:*

- Percentage downtime of buses.
- Percentage downtime of computerized systems.
- Increase of traffic levels of service.
- Percentage reduction of travel time for road users.

3.7.3 *Financial Performance*

*Performance indicators:*

- Percentage increase in surplus generated by the DART system.
- Clean audit report of Agency finances.

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- Percentage increase of revenue per labour unit.
- Percentage increase in total revenues.
- Percentage increase in number of commercial concessionaires, and number of employment opportunities created by concessionaires.

### 4.0 RESPONSIBILITIES

#### 4.1 *Responsibilities of the Minister*

The Minister of State, Prime Minister's Office - Regional Administration and Local Government (PMO-RALG) is responsible for determining the policy framework and the boundaries within which DART Agency operates, and the financial resources that are to be made available to the Agency.

The Minister shall be responsible for the general direction and control of the Agency and shall have the general responsibility of organising, carrying out and encouraging measures for the development of a sustainable DART Agency. The Minister shall not be involved in the day-to-day management of DART Agency. He may, for any of these purposes, give directions of general nature to the Chief Executive. The Chief Executive may consult the Minister on the handling of operational matters likely to give rise to significant public or parliamentary concern.

The Minister is responsible for establishing the DART Agency, appointing its Chief Executive and members of the Ministerial Advisory Board, and for ensuring that the Government and the public derive maximum benefit from the creation of the Agency.

#### 4.2 *Responsibilities of the Permanent Secretary*

The Permanent Secretary, being the Principal Accounting Officer for Ministry responsible for Regional Administration and Local Government has overall responsibility on matters concerning voted funds, and is the principal policy advisor to the Minister on Regional Administration and Local Government matters. The Permanent Secretary shall be responsible for the strategic management of the DART Agency and for this purpose, will give directions to the Chief Executive but with due regard to the need to uphold Agency's autonomy in the day to day operational management of its affairs.

The Permanent Secretary shall, taking into account the overall government policies and the business case presented, decide whether or not the Chief Executive's intention to borrow money, or to acquire or dispose of immovable property is acceptable. The Permanent Secretary shall review and approve key targets as agreed in the strategic and business plans and budgets.

The Permanent Secretary will promote the interests of DART Agency and keep the Chief Executive aware of higher-level Government thinking.

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The Permanent Secretary shall receive, discuss and determine appeals of employees who are aggrieved by the decision of the DART Agency Chief Executive.

### *4.3 Responsibilities of the Chief Executive*

The Chief Executive is responsible for managing DART Agency within the terms of this Framework Document and the Executive Agency Act No. 30 of 1997 and subsequent amendments and its Regulations. The Chief Executive is the Agency's Accounting Officer and shall specifically be responsible, to:

- (i) Prepare, and implement Strategic and Business plans and associated budgets;
- (ii) Ensure delivery of Agency system and services to customers to the expected standard;
- (iii) Mobilize, organise and manage all DART Agency's resources allocated to it efficiently, economically and in accordance with the principles of fairness and equality as outlined in Government policies and Financial Regulations;
- (iv) The setting of user tariffs for products and services for the recovery of operational costs plus a reasonable development margin;
- (v) Prepare Annual Report and Audited Financial Statements in accordance with Public Finance Act and Regulations for submission to the Permanent Secretary and the Minister responsible for Regional Administration and Local Government;
- (vi) Ensure that all aspects of the management and organisation are kept under review and that they best suit Agency's business needs;
- (vii) Ensure the development and implementation of Agency system succeed;
- (viii) Appoint and manage effectively employees of the DART Agency in accordance with the Executive Agency Act of 1997 and its Regulations, the Public Service Act No. 8 of 2002 and its Regulations; and
- (ix) Work closely with other key players in the City to ensure successful implementation of DART system and better delivery of services.

### *4.4 Responsibilities of the Ministerial Advisory Board*

The Ministerial Advisory Board shall give advice to the Minister on the following:

- (i) The development and maintenance of a policy framework;
- (ii) The objectives of the DART Agency;
- (iii) The acceptability of the Chief Executive's Strategic and Business Plans and associated budgets;
- (iv) Setting of priorities and annual performance targets for the Agency;
- (v) The acceptability of the Annual Reports and Financial Statements;
- (vi) The evaluation of the Agency's performance; and
- (vii) Any other matter provided for under the Executive Agencies Act No. 30 of 1997 and subsequent amendments.

The Permanent Secretary shall chair the Ministerial Advisory Board (MAB). The Chief Executive shall be an ex-officio member of the MAB. The Board shall hold its meetings as often as the Chairman may determine, but not less than twice each financial year.

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5.0 ACCOUNTABILITY

5.1 *Accounting Officer's Responsibilities*

The Permanent Secretary is the Principal Accounting Officer for the Ministry and as such shall also be responsible for ensuring effective and efficient management of financial and physical resources allocated to DART Agency.

The Chief Executive is the Agency's Accounting Officer, and is therefore accountable for ensuring the propriety and regularity of revenue and expenditure, for prudent and economical administration. He shall ensure that the Agency's Financial Regulations and Accounting Manual adhere to the requirements of the Ministry of Finance.

The Chief Executive shall be responsible for establishing proper management system for those purposes and as such, shall take due account of the financial guidance issued by the Ministry of Finance, and the personnel management guidance issued by the President's Office - Public Service Management (PO-PSM), and shall also put into effect the recommendations acceptable by the Government from the Public Accounts and other Parliamentary Committees.

5.2 *Public Accounts Committee*

The Permanent Secretary of the Ministry and Chief Executive may be required to appear before the Public Accounts Committee on matters relating to the DART Agency. Where the Committee's interest is in the operations of the DART Agency, the Minister will normally regard the Chief Executive as the person best placed to appear.

5.3 *Parliamentary and other enquiries*

The Minister shall work closely with the Chief Executive to prepare replies to questions raised by the Members of Parliament, which fall within the responsibilities of DART Agency. The Chief Executive shall also advise the Minister on other Parliamentary matters as requested. Members of Parliament are encouraged to consult Chief Executive on matters which are the responsibilities of DART Agency.

5.4 *Finance, Planning and Strategic Control*

5.4.1 *Funding*

The DART's resources requirement will be met from the revenue collected from bus fares, investment in DART facilities and charges for services rendered, supplements as indicated to be necessary in the Agency's Business Plan by Government subventions, credit and grants.

The Agency's expenditures will be subject to monthly, quarterly and annual monitoring and review.

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5.4.2 *Strategic and Business Plans*

5.4.2.1 *Strategic Plan*

The Strategic Plan shall cover a five-year term and be rolled forward and updated each year. In addition, there shall be a Mid-Term Review of the plan. The Plan shall reflect the outcome of the review of performance and expenditure, and shall clearly set out the following:

- (i) The Chief Executive's strategies for achieving Agency's aim and objectives;
- (ii) Strategic performance targets;
- (iii) An assessment of the external factors including key assumptions, which influence the DART Agency performance;
- (iv) A capital expenditure programme; and
- (v) Efficiency objectives and business plans.

5.4.2.2 *Business Plan*

The Business Plan will set out in more details DART's activities for each year of the Strategic Plan period, and will include:

- (i) Key performance targets;
- (ii) Priorities and other performance targets;
- (iii) Budgets, including estimated profiles of revenue and expenditure;
- (iv) The work programmes and activities;
- (v) The key assumption; which include resources, which are likely to underpin performance targets; and
- (vi) Efficiency plan including initiatives to improve performance, value for money and quality of service.

5.4.3 *Approval*

The Chief Executive shall submit the Strategic and Business Plans to the Permanent Secretary and the MAB for approval accordingly. The Chief Executive may seek to review the Business Plan in the course of the year to reflect changes in policies, resources or priorities.

Approval of these plans will constitute authority for DART Agency to conduct its operations accordingly without undue interference by the Ministry.

5.4.4 *Annual Reports and Accounts*

The Chief Executive shall submit Annual Reports including Statements of Financial Accounts to the Permanent Secretary, who shall submit the same to the MAB and the Minister after the end of each financial year. The Annual Report shall be published and circulated to relevant authorities, and shall contain:

- (i) A copy of the audited accounts of DART Agency together with the Auditor's report on those accounts;
- (ii) A report on performance against key targets;

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- (iii) A report on the operations of DART Agency during that financial year; and
- (iv) Any other information as may be required by the Permanent Secretary.

The Annual Report shall also contain the annual performance agreement between the Permanent Secretary and the Chief Executive.

### 5.4.5 *Financial Delegation*

The Chief Executive has the authority to approve all expenditure which is consistent with the approved Strategic and Business Plans and which is in accordance with his letter of delegation.

The Chief Executive shall ensure that appropriate investment appraisal of all capital expenditure projects is carried out, taking into account of such guidance as the Ministry of Finance or President's Office - Public Service Management may issue from time to time. Major capital expenditure areas will be considered in the context of the approved Strategic and Business Plans.

The DART Agency will undertake post implementation reviews to determine whether programmes have achieved objectives set up.

### 5.4.6 *Value for Money*

The Chief Executive is responsible for obtaining value for money in the procurement and delivery of works, goods and services. Accordingly, the Chief Executive will implement a range of efficiency measures in accordance with the agreed programme and timetable set out in the Strategic and Business plans. The Chief Executive is responsible for the maintenance of standards and value for money of any work contracted out and ensuring that the security and confidentiality safeguards are maintained.

### 5.4.7 *Internal Audit*

The Chief Executive is responsible for ensuring that adequate arrangements exist for the provision of an internal audit service. Internal Auditing shall be done in accordance with the standards set by the Ministry of Finance, National Board of Accountants and Auditors and DART Agency's Accounting Manual

The Internal Auditor to the Ministry of Prime Minister's Office Regional Administration and Local Government shall have the right to access the Agency to perform work necessary to give independent assurance to the Permanent Secretary. The Permanent Secretary shall receive copies of all internal audit reports accordingly.

### 5.4.8 *External Audit*

The DART Agency is subject to external audit by the National Audit Office of the United Republic of Tanzania which has the right to conduct interim audits, special audits and value for money studies relating to DART Agency activities.

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5.5 *Budgetary Flexibilities*

The Chief Executive shall have powers in relation to budgetary flexibilities, which shall be exercised in accordance with guidelines of the Ministry of Finance, and the limits set out in the Executive Agencies (Finance, Procurement and Store) Regulations of 1999, the Public Finance Act No. 6 of 2001 and Public Procurement Act No. 21 of 2004 and their Regulations.

5.5.1 *Capital Expenditure*

The Chief Executive shall have the powers in relation with the capital expenditure according to the Public Procurement Act No. 21 of 2004 to:

- (i) Authorize capital expenditure on individual capital projects;
- (ii) Transfer resources allocated to one item in the budget to another;
- (iii) Carry over in full to the next financial year any unspent amount on capital provisions from the previous financial year.

5.5.2 *Running Costs*

The Chief Executive shall have the powers in relation with the running costs to:

- (i) Manage all running costs allocations as a single budget;
- (ii) Transfer resources allocated to one item in the budget to another; and
- (iii) Carry over in full to the next financial year any unspent amount on running costs from the previous financial year.

5.6 *Assets and Liabilities*

In consultation with the Permanent Secretary, the Chief Executive may authorise all write-offs and disposal of assets and liabilities in accordance with Public Finance Act of 2001 and Public Procurement Act of 2004.

5.7 *Procurement of goods, works and services*

Procurement of goods, works and services shall be done in accordance with the Public Procurement Act No. 21 of 2004.

6.0 PERSONNEL

6.1 *Status and Conditions of Service*

The DART Agency staff are public servants in accordance with the Executive Agencies Act No. 30 of 1997 and its Amendments; and Public Service Act No. 8 of 2002 and its Regulations. Terms and conditions of service will be based upon the Executive Agencies (Personnel Management) Regulations of 1999. These regulations may be amended from time to time by the Presidents Office - Public Service Management.



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G.N. No. 120 (contd.)

6.2 *Personnel Management*

The Chief Executive is responsible for the personnel management of DART Agency's staff as set out in the Framework Document and the Executive Agencies (Personnel Management) Regulations, 1999; Public Service Act No. 8 of 2002 and its Regulations and as laid down in the labour laws of Tanzania. He is responsible for ensuring that an equal opportunities policy is formulated and implemented. Within these parameters, he may introduce such changes as are necessary to maximise the DART Agency's efficiency and effectiveness.

6.3 *Staff Compliments and Relations*

The Chief Executive shall be responsible for managing the affairs of the Agency efficiently and effectively. The end result is to establish and keep up to date the DART's staff cohesion, relations and team spirit.

The Chief Executive is required to foster good staff relations as an important aid to the achievement of the Agency's objectives, and to ensure effective communication and consultation between the staff and their Trade Union.

Staff retains the right to appeal to the Permanent Secretary on Personnel matters in the event of being dissatisfied by any decision made by the Chief Executive.

6.4 *Staff Health and Safety*

The Chief Executive is responsible for the health and safety of DART Agency staff in the working place and for complying with all relevant legislation and regulations. In this regard, he shall consult with staff, recognised Trade Union representatives and relevant authorities on health and safety matters.

7.0 REVIEW, AMENDMENTS AND PUBLICATIONS

7.1 *Review*

From time to time, but at least at intervals not exceeding five years, a review of this document shall be undertaken by the Minister responsible for - Regional Administration and Local Government, advised jointly by the Permanent Secretary, the Ministerial Advisory Board and the Chief Executive of the DART Agency.

7.2 *Amendments*

The Minister, Permanent Secretary or the Chief Executive may at any time propose amendments to this Framework Document in the light of the DART Agency's operation experience or any change of circumstances. Any such proposals for change shall be subject to consultation with the Presidents Office - Public Service Management. Any change affecting personnel shall be subject to consultation with staff and their recognised Trade Union representatives. The incorporation of changes shall be approved by the Minister responsible for Regional Administration and Local Government and the Chief Secretary.

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Secretary.

7.3 *Publications*

Amendments to the Order establishing DART, including amendments to this Framework Document shall be published in the Official Government Gazette. Copies of the Framework Document and further information about the Agency can be obtained from:

The Chief Executive,  
DART AGENCY,  
P.O. Box 9084, Dar es Salaam.  
Physical Address: City Hall, Morogoro road.

Telephone: (255) (022) 2124583, 2127112  
Fax: (255) (022) 2125589  
E-mail: ceo\_dart@yahoo.com

Dar es Salaam,  
17<sup>th</sup> May, 2007

MIZENGO K. PINDA,  
*Minister of State, Prime Minister's Office,  
Regional Administration and  
Local Government*