THE UNITED REPUBLIC OF TANZANIA

PRIME MINISTER'S OFFICE, REGIONAL ADMINISTRATION AND LOCAL GOVERNMENT

DAR RAPID TRANSIT AGENCY

INTERNSHIP VACANCY ANNOUNCEMENT

16th November 2026

Dar Rapid Transit (DART) is the government Agency established under Prime Minister's Office Regional Administration and Local Government (PMO-RALG) by establishment order issued through government notice number 120 of 25th May 2007 made under the Executive Agencies Act No. 30 of 1997 as amended from time to time.

The Agency therefore invites high caliber, results oriented, self-driven professionals with integrity, dynamic and suitable qualified Tanzanians to fill sixty-eight (68) internship vacant posts as described below:-

1 BRT OPERATIONS MONITORING ASSISTANTS - 20 POSTS

1.1 Duties and Responsibilities

i. To observe and record actual bus arrivals, departures and passing times at assigned terminals, stations and control points by route and direction.

ii. To monitor actual service delivery against the approved or reference service plan, including first and last departures, service frequency and route coverage.

iii. To conduct headway and passenger waiting-time observations and identify excessive service gaps, bunching and other service irregularities.

iv. To conduct travel-time, cycle-time, terminal layover and turnaround observations where operational delays are identified.

v. To carry out spot checks on service quality, including crowding, stop compliance, passenger information, cleanliness, accessibility, customer handling and other observable service standards.

vi. To record operational incidents and exceptions, including the date, time, location, route, bus identification and supporting evidence, and promptly escalate critical issues to responsible DART officers.

vii. To use approved paper-based and digital monitoring tools and ensure that all observations are complete, accurate, traceable and submitted within the required reporting time.

viii. To support route, station and terminal surveys and any other operational monitoring assignment as may be directed.

ix. And any other assignment as may be determined by the supervisor

1.2 Qualifications and Experience

Minimum qualification: Holder of Diploma or Bachelor Degree from a recognized institution in Logistics and Transport Management; Road and Railway Transport Logistics/Operations; Transport Planning; Civil and Transportation Engineering; Business Administration; Statistics; Economics; Procurement and Logistics Management; Records and Information Management; Information Technology; or another closely related field.

- Working experience is not required;
- Ability to use a smartphone, computer and basic spreadsheet/data-collection applications will be an added advantage;
- Applicants must be willing to undertake field work and work within different BRT operating system as assigned.

1.3 Age Limit

The applicant should not be below 18 years or above 35 years of age.

1.4 Internship Tenure

Internship tenure will be 12 months with possibility of extension to 24 months.

1.5 Remunerations

As provided under the applicable Government Internship Guidelines.

2 BRT FLEET AND MAINTENANCE MONITORING ASSISTANTS - 2 POSTS

2.1 Duties and Responsibilities

i. To verify and record the total fleets, serviceable fleets, reserve/standby fleets, buses under maintenance and other unavailable buses for each operator or BRT phase.

ii. To record actual bus deployment by route and operating period and compare deployment with approved or required service levels.

iii. To follow up grounded buses and record the reported fault/defect, diagnosis, repair action, spare-parts requirements, expected return-to-service (RTS), actual RTS and repeated defects.

iv. To verify dispatch, depot and workshop records and identify deviations, overdue maintenance cases and inconsistencies requiring DART follow-up.

v. To conduct physical verification of buses at depots and workshops, where assigned, and maintain an evidence trail supporting the reported fleet position.

vi. To promptly report material fleet, safety or maintenance exceptions to responsible DART officers for further action.

vii. To prepare and submit complete and accurate daily fleet and maintenance monitoring data using approved tools.

2.2 Qualifications and Experience

Minimum qualification: Holder of Diploma or Bachelor Degree from a recognized institution in Automobile Engineering; Mechanical Engineering; Auto-Electrical and Electronics Engineering; Automotive/Transportation Engineering; or another closely related engineering field.

Alternative acceptable combination: Holder of Diploma or Bachelor Degree in Logistics and Transport Management, Road Transport Operations or a closely related transport field, together with a recognized technical qualification in motor vehicle mechanics/auto-electrical systems, such as NVA Level III, Trade Test Grade I or an equivalent technician qualification.

- Working experience is not required;
- Basic understanding of vehicle systems, preventive maintenance, workshop records and vehicle inspection will be an added advantage;
- Ability to use a computer and spreadsheet/data-collection applications will be an added advantage.

2.3 Age Limit

The applicant should not be below 18 years or above 35 years of age.

2.4 Internship Tenure

Internship tenure will be 12 months with possibility of extension to 24 months.

2.5 Remunerations

As provided under the applicable Government Internship Guidelines.

3 BRT DATA AND PERFORMANCE MONITORING ASSISTANTS - 2 POSTS

3.1 Duties and Responsibilities

i. To receive, register and check the completeness and consistency of operational monitoring data submitted in hard copy and digital form;

ii. To clean, organize and combine actual monitoring data with approved/reference service plans and other relevant operational records by date, BRT phase, route, direction and operating period;

iii. To calculate and prepare key performance indicators, including fleet availability, dispatch compliance, trip completion, observed headway, maximum service gap, headway variance, waiting time, travel time and cycle time;

iv. To prepare daily service-delivery summaries and exception reports highlighting material deviations that require operational follow-up.

v. To maintain corrective-action and verification trackers, follow up due dates and supporting evidence, and identify cases requiring DART verification before closure;

vi. To prepare weekly operational dashboards showing trends, recurring issues, maintenance backlog, overdue actions and matters requiring management attention;

vii. To maintain an organized and traceable evidence trail for data, calculations, reports and supporting documents;

viii. To support data-quality improvement, simple operational analysis and preparation of management information as may be directed.

3.2 Qualifications and Experience

Minimum qualification: Bachelor Degree from a recognized institution in Statistics; Applied Statistics; Mathematics; Economics/Econometrics; Actuarial Science; Data Science; Computer Science; Information Technology; Business Analytics; Logistics and Transport Management; Transport Planning; or another closely related quantitative field.

- Working experience is not required;

- Good command of Microsoft Excel or equivalent spreadsheet software is required;
- Knowledge of data-visualization or analytical tools such as Power BI, R, Python or similar applications will be an added advantage.

3.3 Age Limit

The applicant should not be below 18 years or above 35 years of age.

3.4 Internship Tenure

Internship tenure will be 12 months with possibility of extension to 24 months.

3.5 Remunerations

As provided under the applicable Government Internship Guidelines.

4 CUSTOMER SERVICE OFFICER - 6 POSTS

4.1 Duties and Responsibilities

i. Respond to customer inquiries by providing accurate and timely information;

ii. Clarify customer needs and provide guidance on products, services, routes, schedules, and applicable procedures;

iii. Receive and handle customer complaints, suggestions, and feedback professionally;

iv. Assist customers in resolving service-related problems by identifying issues, and providing appropriate solution;

v. Escalate unresolved complaints to the relevant department or supervisor;

vi. Follow up on customer complaints to ensure timely resolution.

vii. Assist passengers with information concerning BRT operations, smart cards, ticketing, routes, and service changes;

viii. Receive information and record reports of lost and found items;

ix. Assist in communication and returning lost property in accordance with established procedures;

x. Collect customer feedback through call centre, email, social media, surveys, and other appropriate channels;

xi. Prepare daily, weekly, and monthly customer care reports as assigned;

xii. Identify recurring customer complaints and recommend service improvements;

xiii. Educate passengers on proper use of BRT services, smart cards, payment procedures, and passenger safety;

xiv. Participate in customer sensitization campaigns, exhibitions, and public awareness activities;

4.2 Qualifications and Experience

Holder of a Diploma or Bachelor Degree in one of the following fields: Customer Service, Business Administration, Marketing, Public Relations, Transport Management, Business Management, Any other relevant field from a recognized institution. A Bachelor's Degree in Customer Service, Business Administration, Marketing, Transport Management, or a related field will be an added advantage.

4.3 Age Limit

The applicant should not be below 18 years or above 35 years of age.

4.4 Internship Tenure

Internship tenure will be 12 months with possibility of extension to 24 months.

4.5 Remunerations

As provided under the applicable Government Internship Guidelines.

5 PHOTOGRAPHER - 1 POST

5.1 Duties and Ressponsibilities

i. To ensure timely, professional and impactful visual documentation;

ii. To take professional photos that match the DART's style guide and communication goals for websites, ads, and social media;

iii. To capture, edit, attractive images of different services in order to drive sales and customer interest;

iv. To document conferences, exhibitions, product launches, and BRT related activities;

v. To produce clean, professional portraits of executives and employees for public relations;

vi. Adding computer graphics, closed captioning and special effects to footage;

vii. Perform any other related duties as may be assigned by supervisor.

5.2 Qualifications and Experience

Holder of Diploma or Bachelor Degree in one of the following fields: Mass Communications, Journalism, Public Relations TV/Film Production or equivalent qualification from a recognized Institution.

5.3 Age Limit

The applicant should not be below 18 years or above 35 years of age.

5.4 Internship Tenure

Internship tenure will be 12 months with possibility of extension to 24 months.

5.5 Remunerations

As provided under the applicable Government Internship Guidelines.

6 VIDEOGRAPHER - 1 POST

6.1 Duties and Responsibilities

i. Filming video on set and on location during Agency's activities;

ii. Working with Public Relations teams and clients to plan video shoots;

iii. Setting up and taking down cameras, microphones, lighting, props and other equipment;

iv. Editing footage after recording;

v. Adding computer graphics, closed captioning and special effects to footage;

vi. Perform any other related duties as may be assigned by supervisor.

6.2 Qualifications and Experience

Holder of Diploma or Bachelor Degree in one of the following fields: Mass Communications, Journalism, Public Relations TV/Film Production or equivalent qualification from a recognized Institution.

6.3 Age Limit

The applicant should not be below 18 years or above 35 years of age.

6.4 Internship Tenure

Internship tenure will be 12 months with possibility of extension to 24 months.

6.5 Remunerations

As provided under the applicable Government Internship Guidelines.

7 GRAPHIC DESIGNER – 1 POST

7.1 Duties and Responsibilities

i. To create visual assets for public awareness campaigns, announcement and Agency's events;

ii. To create and maintain logos, colour schemes, and fonts that reflect the DART's values;

iii. To design social media graphics, digital ads, brochures, flyers, and email banners;

iv. To build layouts and visual elements for websites, landing pages, and mobile applications;

v. To prepare print-ready files for packaging, signage, business cards, and event posters;

vi. To work closely with Public Relations and marketing teams in order to align designs with Agency brand;

vii. Perform any other related duties as may be assigned by the supervisor.

7.2 Qualifications and Experience

Holder of Diploma or Bachelor Degree in one of the following fields: Journalism, Mass Communication, Fine Arts, Visual Communication, Graphic Designing, Information Technology, Computer Engineering or its equivalent from a recognized Institution.

7.3 Age Limit

The applicant should not be below 18 years or above 35 years of age.

7.4 Internship Tenure

Internship tenure will be 12 months with possibility of extension to 24 months.

7.5 Remunerations

As provided under the applicable Government Internship Guidelines.

8 MARKETING AND BUSINESS DEVELOPMENT OFFICERS - 20 POSTS

8.1 Duties and Responsibilities

i. Guide passengers on the Mwendokasi App and smart cards, including ticket purchase, digital payments, selecting the correct destination, and linking or updating card and app information; record common difficulties for follow-up;
ii. To promote the services and business opportunities available at DART
iii. Support the preparation and distribution of marketing materials and the promotion of DART services, commercial opportunities and new products;
iv. Assist the Investment and Property Management function with supervised site visits, records of commercial spaces, advertising locations and lease information, and reports on the use of DART properties;
v. To conduct regular market surveys and analyze customer behavior to utilize the understanding for better making marketing plan;
vi. To assess market competition by comparing the Agency's service to competitor and determine service pricing by utilizing market research data;
vii. To coordinate customer service research and promote customer care;
viii. Assist the Treasury Management Section with basic data entry, record organization and periodic summaries relating to short-term investments and electronic fare-card balances, subject to authorization and confidentiality requirement;
ix. To perform any other duties as may be assigned by supervisor.

8.2 Qualifications and Experience

Holder of Diploma or Bachelor degree in one of the following fields; Marketing, Sales and Marketing, Entrepreneurship, Business Administration/Commerce Majoring in Marketing, Sales and Marketing, Finance, Accounting, Procurement and Supplies, Entrepreneurship or equivalent qualifications from any recognized Institution. Working experience is not a must.

8.3 Age Limit

The applicant should not be below 18 years or above 35 years of age.

8.4 Internship Tenure

Internship tenure will be 12 months with possibility of extension to 24 months.

8.5 Remunerations

As provided under the applicable Government Internship Guidelines.

9 CASHIERS -13 POSTS

9.1 Duties and Responsibilities

i. To collect levies in all parkings and lavatories;

ii. To collect the statistics of parked cars and lavatories users;

iii. To prepare daily accounts using RCCB books;

iv. To take care of daily revenues and to ensure its safety before taken to bank; and

v. Other duties assigned by supervisor

9.2 Qualifications and Experience

Holder of Diploma or Bachelor Degree in one of the following fields; Commerce majoring in Account and Finance, Marketing or equivalent qualifications from any recognized Institution. Working experience is not a must.

9.3 Age Limit

The applicant should not be below 18 years or above 35 years of age.

9.4 Internship Tenure

Internship tenure will be 12 months with possibility of extension to 24 months.

9.5 Remunerations

As provided under the applicable Government Internship Guidelines.

10 LEGAL OFFICERS – 2 POSTS

10.1 Duties and Responsibilities

i. Draft, vet, and review contracts, agreements, and other legal instruments to ensure compliance with applicable laws and regulations;

ii. Provide legal opinions and advice on matters relating to procurement, PPP transactions, and contract management;

iii. Interpret laws, regulations, and contractual obligations relevant to DART's operations;

iv. Prepare pleadings, notices, statutory instruments, and other legal documents for submission to courts, tribunals, and regulatory authorities;

v. Assist in monitoring compliance with statutory and contractual deadlines to safeguard the Agency's interests;

vi. Support negotiations and drafting of settlement agreements, deeds, and addenda to contracts;

vii. Conduct legal research and prepare briefs to guide management decision-making;

viii. Perform other duties as may be assigned by the supervisor.

10.2 Qualifications and Experience

Holder of a Bachelor degree in Law. A Postgraduate Diploma in Law is an added advantage. Work experience is not mandatory

10.3 Age Limit

The applicant should not be below 18 years or above 35 years of age.

10.4 INTERNSHIP TENURE

Internship tenure will be 12 months with possibility of extension to 24 months.

10.5 Remunerations

As per Government Internship Guidelines.

GENERAL NOTES

- Applicants should write application letter indicating the position applied for;
- All applicants must attach their academic certificates in their application;
- All academic certificates should be certified by the Government/recognized Solicitor;
- All applicants should attach a copy of National Identification Card/Number or Passport;
- All applicants should also attach a colored passport size photo recently taken;
- Deadline for submitting application is 02th December 2026;
- All applications which will be sent in any other means apart from the DART Recruitment Management System (RMS) will not be accepted.

Applications should be sent to: https://ajira.dart.go.tz/